

ST JOSEPH'S & ST MARY'S PARISH ADVISORY COUNCIL

Minutes of the meeting held on Thursday 16th June 2022 in St. Joseph's Church Hall

Present: Bill Nolan (Chair), Monsignor Boardman, Clare Sommerville, Sue Patrick, Martin Price Daniel Murray, Jane Sutton, Liz Reid, Mary Taylor, Christiane Cantlay, Jenny Dunstan, Paul Gallone, Joyce Harding

1. Opening Prayer; Monsignor Boardman	
2. Apologies : Elfed Jones, Mo Misra, Janet Mathias	
3. Minutes of last meeting : 13.2.2020 Accepted and agreed	
	Responsibility
4. Matters arising – <ul style="list-style-type: none"> • PAC representative from St Richard Gwyn. MP confirmed that Nikki Price would be taking over the safeguarding role for St. Mary's so will join the PAC • Coffee monies: monies in St. Mary's go to CAFOD, in St. Josephs just put in general fund • Talks by T Duffy did not take place and are unlikely to be rescheduled. • Children's Liturgy – depending on numbers of children and catechists hoping to restart in September. • Scam emails – this has now been dealt with • Piety shop lights (S. Joseph's) will be dealt with 	BN
5. Election of officers: DC has left the parish. PG has been invited to rejoin the committee (agreed by everyone) For the sake of continuity following suspension of PAC meetings due to COVID, it was agreed that PAC membership would reset with current members who would then complete their service on a rolling programme of initially 3 years (4 persons), rising to 4 years (4 persons) and 5 years (remaining members)	
6. Correspondence; No correspondence	
7. Reports from meetings attended; a) Finance Committee; MP gave a report; the Finance Committee had been meeting during the pandemic via zoom. They had met on 13 th June 2022 and finalised the accounts for the year to March 2022. Accounts to be submitted within June. Obviously, finances had taken a hit while the churches had been closed; people had been giving via Bankers Order or some on line. Things had begun to improve since the restart of the offertory collections in recent weeks. In March'22 accounts showed a loss of £1288. In the budget for next year TW has estimated a deficit of £8,000, attributed to higher energy costs and repair costs. Present bank balance (31 st May) is £29451 and there is the parish deposit account with the archdiocese which can be applied to for any major works.	
b) Works: St. Joseph's: The leak in the cloister roof can no longer be patched and will need to be repaired properly following which the sacristy areas will be decorated.	
St. Mary's: Flood damage repairs have been completed, covered by insurance £58,000 having to pay £300 excess.	

<p>8. Health and Safety: PG mentioned the H&S toolbox was almost up to date. Asbestos report to be uploaded directly by the Archdiocese when received. Risk assessments are an ongoing requirement whenever parish groups request to use the halls for specific purposes.</p> <p>Discussion regarding food provision for social events noted recommendation for 'shop bought' products or BYO (bring your own)</p>	<p>PG</p>
<p>9. Safeguarding: MT reported that there is now a new safeguarding team in the Archdiocese. Nikki Price is going to undertake the safeguarding role at St. Mary's. MT is in the process of asking people to become involved in children's liturgy. MT has experienced problem in contacting the new team. There is a suggestion that DBS can be updated on line, MT will check this. JS mentioned that the SVP now has three new members who will need to go through the process. SVP members also have to do a safeguarding assessment in the near future.</p> <p>Updated Safeguarding details passed to DM to update the Parish website</p>	<p>MT</p> <p>DM</p>
<p>10. Social and fundraising: CS reported on the initial meeting of a small group from St. Joseph's who are interested in finding out what social events people would be interested being involved in. Initially it was agreed to invited parishioners to attend a coffee morning with book swap on 29th June following 10.00am Mass and to come to the church hall after Mass on Saturday 2nd and Sunday 3rd July for just a simple gathering in the hall to try and gauge people's interest and opinions. MP reported Picnic held by St Mary's in Dinas Powys common with approximately 50 attendees</p> <p>JD mentioned that money was going to be an issue for some, and people may be more interested in being involved in local events. Several ideas have been put forward but it was agreed to start with small steps.</p>	<p>CS, JS, SP</p>
<p>11. St. Joseph's School: JD informed that Mr Gareth Rein had left and the new Head was Laura Taylor with Deputy Clare Jones. The school is slowly getting back to normal, and it is lovely to see all the children again.</p> <p>School picnic proposed for 17/July</p>	
<p>12. AOB: .Cytun – no report but there had been a meeting at All Saints regarding help for Ukraine families. Do not know the result. Monsignor informed that the Archdiocese has taken in 3 families. CS asked about photographs from First Holy Communion appearing on the website. Permissions have been given by parents.</p> <p>Newsletter: The two people who had been helping Mgr with this had stood down because of Covid. Monsignor and DM have been keeping it going themselves. Kevin, Kathy and Katy Lawrence have now offered to help with content and production.</p> <p>It was agreed that the website needs updating . DM will help with this.</p>	<p>DM</p>

<p>PG asked re the prospect of acquiring the services of an organist. Mr. and Mrs. Hayman had provided the music the previous Sunday. Possibility of an appeal in the newsletter for an organist? Monsignor would prefer to leave this for the time being and see how things work out with the Haymans.</p> <p>Best wishes for a full recovery to Mo Misra following his recent operation</p>	
<p>12. Date of next meeting: Thursday 15th September in St. Mary's Hall</p>	
<p>13. Closing prayer: Monsignor Boardman</p>	